

# EMPLOYMENT APPLICATION

An Equal Opportunity Employer



Please Print

<b>NAME</b>		
Last	First	Middle
<b>ADDRESS</b>		
Street	City	State Zip Code
<b>TELEPHONE NUMBER</b> ( )	<b>SOCIAL SECURITY NUMBER</b>	<b>DRIVER LICENSE NUMBER</b>

## PERSONAL INFORMATION & EMPLOYMENT INTERESTS

Position for which you are applying:	<input type="checkbox"/> FT <input type="checkbox"/> PT	Date you can start:	Wage desired: \$
Do you have a reliable means of transportation to and from work?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you at least 18 years old?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever worked for PHP?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, list dates:	
Do you have any friends or relatives currently working for PHP?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, list names:	
Have you ever been convicted of or pleaded guilty to a crime?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, explain:	
Can you submit verification of your legal right to work in the USA?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no, explain:	
Are you available to work:	<input type="checkbox"/> Day Hours _____	<input type="checkbox"/> Night Hours _____	<input type="checkbox"/> Weekend Hours _____

## EDUCATION BACKGROUND

<b>NAME OF HIGH SCHOOL</b>	Circle Highest Grade Completed:   9   10   11   12   Graduated   GED
<b>COLLEGE OR TRADE SCHOOL</b>	Circle Highest Grade Completed:   1   2   3   4   Graduated   Major

## EMPLOYMENT HISTORY - Start with the most recent employer

COMPANY	TELEPHONE NUMBER	POSITION HELD	DATES (Indicate Month/Year)	RATE OF PAY	SUPERVISOR'S NAME	REASON FOR LEAVING
			From      To			
			From      To			
			From      To			
			From      To			
			From      To			

## CHARACTER REFERENCES - Two are required (No relatives)

<b>NAME</b>	<b>RELATIONSHIP</b>	<b>TELEPHONE NUMBER</b> ( )
<b>NAME</b>	<b>RELATIONSHIP</b>	<b>TELEPHONE NUMBER</b> ( )

**PLEASE READ CAREFULLY AND SIGN. THIS IS NOT AN EMPLOYMENT AGREEMENT OR CONTRACT.**

The information given by me on this employment application is true and correct. If the information is found to be false, or misleading, I will not be eligible for employment or subject to immediate dismissal from employment. I also understand that my employment is at will and may be terminated at any time by Pel Hughes Printing, Inc. with or without prior notice. I hereby authorize Pel Hughes Printing to investigate any and all statements on this application as it considers reasonable or appropriate. This includes, without limitation, the investigation of my employment background, credit and personal history.

Applicant's Signature & Release: \_\_\_\_\_ Date: \_\_\_\_\_